

Microsoft SharePoint

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In a three-year period, we will gain a net-benefit of \$1.8 million by using Microsoft SharePoint. Currently our PMPs spend 25% of their time doing preventable non billable document management work. With SharePoint our PMPs can have better project management and sharing capabilities working from a single source of project materials.

SharePoint, a Microsoft platform for content management, improves efficiency in document management, enterprises social networking, and collaborative work. SharePoint provides improved project management by letting you create a singular site, as a repository of documents or materials by providing easy access to the most up to date and accurate documents. For instance, having to track down the latest copy of a new contract between departments or clients can be time consuming. With SharePoint, there would be a single most up-to-date copy of the new contract on the project site with convenient access. For our company, SharePoint will reduce administrative work by being a well-organized content and document management tool that will free up billable hours.

With SharePoint we will have a \$1.8 million net benefit over a three-year period from increased revenue. The total cost over the three years will be \$253,750 for hardware, maintenance, and ten percent of a PMPs salary for management. We will have a benefit of \$2.1 million for those three years from freeing up billable hours.

Cost	Year 1	Year 2	Year 3	Total 3-year
Hardware	\$100,000	\$0	\$0	\$100,000
Maintenance	\$18,000	\$18,000	\$18,000	\$54,000
10 % of one person	\$33,250	\$33,250	\$33,250	\$99,750
Total Cost	\$151,250	\$51,250	\$51,250	\$253,750

Benefit	Year 1	Year 2	Year 3	Total 3-year
Increased Rev	\$700,000	\$700,000	\$700,000	\$2,100,000
Total Benefit	\$700,000	\$700,000	\$700,000	\$2,100,000

	Year 1	Year 2	Year 3	Total 3-year
Net Benefit	\$548,750	\$648,750	\$648,750	\$1,846,250

Works Cited

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