430 W 6<sup>th</sup> St. | Mt. Carmel | PA | 17851 | tel: 570-933-0542

EDUCATION: TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA

Bachelor of Business Administration, Graduation: May 2014

Major: MIS (Management Information Systems)

GPA: 3.62

### **ACTIVITIES & AWARDS:**

Inducted into Beta Gamma Sigma: International Honor Society of Business Schools Name honored on the Dean's List Fall 2011, 2012, Spring 2013 Accepted into the Golden Key honor society

EXPERIENCE: Wal-Mart Logistics; DC #7030, Pottsville, PA

July 2010 - Present

# **Systems Operator**

- Responsible for; maintenance, troubleshooting, and repairing all technical equipment and software in the distribution center, also granting/removing access to systems.
- Responsible for billing all stores in our distribution area, taking customer service calls and insuring all stores receive freight in order to maintain profitability.
- Create tools for management to track and increase productivity in the DC.
- Received associate of the month for February 2013; also received numerous commendations for creating tools, and being a highly engaged associate.
- Placed in Walmart's Path to Leadership Program.

# Reinhart Food Service, Coal Township, PA

August 2004 - April 2009

# Lead Night Receiver, Warehouse

November 2009- July 2010

- Managed all night receiving for warehouse, responsible for setting security and locking up building on weekends.
- Responsible for training new employees to order fill, as well as all OSHA, and USDA regulations.

Habitat for Humanity International, I- to- I volunteers

May 2009 – July 2009

#### Volunteer

- Helped build a new home for a large family that was living in a one room house in San Ramon, Costa Rica.
- Lived with host family, was immersed in the local culture.
- Established long lasting relationships with local families and other volunteers.

# **SKILLS & LANGUAGES:**

- Proficient in Microsoft Office, Outlook
- Experience in SAP, HR and Order Procurement modules
- E-Portfolio-- http://community.mis.temple.edu/paulwomer/