

Rakan M. Alqtaishat

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EDUCATION: TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA
Bachelor of Business Administration, Graduation: May 2022
Major: Undeclared-Business & Management

GPA: 3.49

Selected Courses:

Legal Environment of Business

Macroeconomic Principles

Statistical Business Analytics

Financial Accounting

ACTIVITIES: Member, Association for Management Information Systems, 2018 - present
Member, Fox Business School Living Learning Community 2018 – present

EXPERIENCE: Beanie Bounce Party Rentals, Conshohocken, PA April 2017 - September 2018
Driver & Laborer

- Coordinated deliveries at a party rental company with over 20 customers daily.
- Delivered and assembled inflatable bounces and slides to customers as well as monitor them for safety at events.
- Organized and handled transactions as well as ensuring completion of liability forms.

Markle Deli and Groceries, Philadelphia, PA June 2016 – August 2018

Cashier & General Manager

- Cashier and General manager at a small deli and grocery store that dealt with 100 or more customers daily.
- Streamlined business processes by switching from written transaction records to an excel program.

Sussex Square Apartments, Plymouth Meeting, PA June 2017 – September 2017

Lifeguard

- Supervised an apartment complex pool with up to 20 patrons at a time.
- Responsible for overseeing sections of the pool of all guests in and around the swimming pool.
- Responsible for maintaining the pool by documenting chlorine and pH levels of the water hourly.
- Enforced rules and regulations to all patrons for safety precautions.

SKILLS & LANGUAGES:

- Microsoft Excel, Word, PowerPoint; and Adobe Photoshop
- Arabic - fluent
- Certified Lifeguard, 2017 - 2020

U.S. citizen