

**From:** Golda Meir  
**To:** MC Martin  
**Subject:** Weekly Progress Report – *March 25, 2018*

**Period:** 03/19/2018-03/25/2018  
**Hours:** 2 hours **Hours to Date:** 17 hours

**Accomplishments for week ending March 25, 2018**

- 1) Worked on documents (List of stakeholders, org chart, and RACI chart)
- 2) Continued editing all draft plans

**Goals for week ending April 1, 2018**

- 1) Meet with BA's again to discuss progress and figure out the roles for each of the BA's
- 2) Continue editing all our draft plans
- 3) Making sure that BA's start building a draft of the prototype

**Issues:**

- 1) Temple was closed on Wednesday which is the day we usually have our weekly meetings with BA's