1834 W. Diamond Street Apt.2 | Philadelphia | PA | 19121 | 717.961.8014

EDUCATION: TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA

Bachelor of Business Administration, Graduation: August 2015

Major: Finance Minor: Accounting

Selected Courses:

Intermediate Corporate Finance Investments
Intermediate Accounting II Financial Modeling

### **ACTIVITIES:**

Member, Financial Management Association, Fall 2012-Present Member, Temple University Investment Association, Fall 2013-Present Dean's List, Harrisburg Area Community College, Spring 2012

Volunteer, KIPP Charter School Renovation Day, Fall 2012

Volunteer, Philabundance Food Bank, Spring 2013

#### **EXPERIENCE:**

# LINCOLN FINANCIAL ADVISORS /LIGHTHOUSE PLANNING CONSULTANTS, Cherry Hill, NJ Financial Planning Intern January 2015 – Present

- Research and design financial plans and deliverables for high net worth clients at the highest ranked financial planning practice in the nation.
- Conduct analysis using eMoney, Morningstar Principia tools, and eBix software.
- Assist staff of two interns with daily investment, insurance, estate, and tax reduction projects.

#### CAMPAIGN FOR WORKING FAMILIES, Philadelphia PA

January 2014 – April 2014

## Tax Associate Intern

- Obtained advanced IRS tax certification for program sponsored by the Mayor's Office.
- Administered quality reviews of tax returns done for clients to ensure accuracy.
- Collaborated with Site Management team to achieve most efficient operation of the office.

# LINCOLN FINANCIAL FIELD, Philadelphia PA

August 2013 - Present

- Concierge Staff
- Facilitate guest relations for premium hospitality areas at an industry leading venue serving up to 67,000 guests each game.
- Furnish assistance throughout lower and club suites as needed serving as liaison between guests and management.
- Attained venue wide customer satisfaction goals which led to high employee satisfaction ratings.

# SKILLS:

• Microsoft Word, Excel, and PowerPoint