REINE-ELODIE KOFFI, RHIA

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EDUCATION

Temple University, College of Health Professions and Social Work, Philadelphia, PA
- *Master of Science in Health Informatics* — Expected graduation –May 2015
- *Bachelor of Science in Health Information Management* — May 2012- GPA 3.63

AWARD

Student Triumph Award – American Health Information Management Association – 2012
Professional Excellence – Temple University College of Health Professions and Social Work – Spring 2012
Academic Achievement Scholarship Award – Pennsylvania Health Information Management Information - Spring 2012

TECHNICAL SKILLS:

- <u>Language tools:</u> Oracle (SQL developer, Oracle Data Miner) - <u>Operating systems</u>: Windows (Vista, XP, 2007, 2008)
- <u>Software & Applications:</u> Microsoft Office Suite including Project 2010 and Visio, Sorian EDM, Cerner EMR9 Power Chart), 3M Encoder, Quadramed - Quantum Coding/Abstracting Application, Google Analytics

PROFESSIONAL EXPERIENCE

LifeCare Hospitals of Chester County — West Chester, PA
HIM Manager/Privacy Officer — April 2013 – Present
- Developed first physical security access tracking system
- Monitor facility compliance with the HIPAA Omnibus Rule
- Perform medical record release in accordance with policies & procedures and HIPAA guidelines
- Maintain 0% delinquency for record completion in a 100% paper based system
- Collaborate with coder and Clinical review Manger to monitor DRGs changes and CMI
- Analyze all medical records for completeness, accuracy and timeliness

Health Information Alliance, Inc. — Fort Washington, PA
HIM Consultant, Sub-contractor — June 2012 – Present
- Perform inpatient coding using ICD 9-CM codes
- Perform Meaningful Use core measures data abstraction
- Achieve 98% accuracy on lab data and core measures abstraction
- Complete end of project report after completion of each assignment

Christiana Hospital — Newark, DE
Coder II, Full Time — July 2012 – March 2013
- Accurately assigned ICD-9CM and CPT codes to all diagnosis and procedures
- Abstracted pertinent data and enters them into Quantum abstracting system
- Demonstrated compliance by following UHDDS, definitions, CMS regulations, official and internal guidelines
- Demonstrated proficient use of general Microsoft office equipment and Cerner EMR system

Christiana Hospital — Newark, DE
HIM Operations Internship, Full Time — April 2012
- Performed analysis of Cerner Power Chart EMR upgrades series
- Assessed and redesigned current job descriptions and specifications
- Analyzed HIMS Operations Productivity statistics
- Performed staffing projections over two years for HIMS operations

AFFILIATIONS

President Elect, Southeastern Pennsylvania Health Information Management Association (**SePHIMA**)
Technology committee member, Pennsylvania Health Information Management Association (**PHIMA**)
Member, American Health Information Management Information Association (**AHIMA**)