

# Running Lun

<https://community.mis.temple.edu/rmlun>

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*Personal contact information redacted to online privacy concerns.*

## EDUCATION

TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA

***Bachelor of Business Administration, Graduation: May 2018***

***Major: Management Information Systems***

COMMUNITY COLLEGE OF PHILADELPHIA, Philadelphia, PA

***Associate of Business Administration, Graduation: May 2016***

***Major: Business Administration***

## COURSE WORK

Business Communications, Business Society and Ethics, Financial Management, Operations Management, Data Analytics, Excel for Business Applications, Data-Centric Application Development, Digital Design & Innovation Studio, Data IT Architecture

## ACTIVITIES & AWARDS

Member, Association for Management Information Systems, Fall 2016 – Present

## INFORMATION TECHNOLOGY SKILLS

- Software & Web Development: HTML, C++, MySQL, R, Microsoft Office, Office 365, Microsoft SharePoint, Google Docs
- Data Analysis: R & R Studio

## EXPERIENCE

STRATESYST INC., Bala Cynwyd, PA                      January 2017 to Present

### **Technology Intern**

- Research and summarization to support consulting white papers
- Website update and blog maintenance

DR. XIAOLI MA MD. CLINIC, Philadelphia, PA                      January 2014 – January 2017

### **Medical Receptionist**

- Schedule appointments for patients
- Interpret for patient

SPRING GARDEN MARKET, Philadelphia, PA                      April 2012 – November 2012

### **Cashier /Grocery**

- Cashiered and Stocked groceries and assisted with inventory
- Provided Excellent customer service and educated customers about special food products and cuisine preparation

## SKILLS & LANGUAGES

- Cantonese, Mandarin, English – Fluent