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MIS 2501

SharePoint

 By utilizing SharePoint to manage documents, we will gain $1,846,250 in net benefits over 3 years. SharePoint allows PMPs to share and manage documents with each other and with our external clients. By investing $253,750 in SharePoint in a 3-year-period, we can increase PMPs’ billable hours, therefore gaining benefits over 3 years.

The key capacity of SharePoint allows PMPs to share and manage documents with each other and with our external clients. By utilizing SharePoint, our PMPs are able to spend less time on managing project proposal related documents. The PMPs and clients can upload/modify documents on SharePoint cloud anywhere, and SharePoint will keep the previous version of the document. Moreover, SharePoint provides many management tools like content and people search, PMPs can use them to find the proposal documents in a short time rather than look at the document one by one. It will increase the PMPs’ document management productivities, therefore increase each PMP’s billable hours by 400 hours.

 The 3-year cost for SharePoint is $253,750, including the hardware and software purchase fee, and maintenance fee, and admin fee. The 3-year benefit is $2.1 million in revenue from increasing billable hours. Thus the 3-year net benefit is $1,846,250.

Appendix

Cost-benefit Analysis

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Cost | Year 1 | Year 2 | Year 3 |  |
| Hardware&Software |  $100,000.00  | 0 | 0 |  |
| Maintenance fee |  $18,000.00  |  $18,000.00  |  $18,000.00  |  |
| Admin fee |  $33,250.00  |  $33,250.00  |  $33,250.00  |  $99,750.00  |
| total |  $151,250.00  |  $51,250.00  |  $51,250.00  |  $253,750.00  |
|  |  |  |  |  |
| Benefit | Year 1 | Year 2 | Year 3 |  |
| Increase in billable hours revenue |  $700,000.00  |  $700,000.00  |  $700,000.00  |  |
| total |  $700,000.00  |  $700,000.00  |  $700,000.00  |  $2,100,000.00  |
|  |  |  |  |  |
|  | Year 1 | Year 2 | Year 3 |  |
| Net Benefit |  $548,750.00  |  $648,750.00  |  $648,750.00  |  |
|  |  |  | 3 Year Net Benefit |  $1,846,250.00  |

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