5 Fox Chase Circle | Newtown Square | PA | 19073

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### EDUCATION:

TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA

Bachelor of Business Administration, Graduation: May 2016

MAJOR: Management Information Systems | MINOR: Entrepreneurship

GPA: 3.49 | Dean's List: Fall 2013, Spring 2016 | Study Abroad: Rome, Summer 2014

#### **SELECTED COURSES:**

Digital Design and Innovation, Integrative Business Applications, Entrepreneurial and Innovative Thinking, Financial Accounting, Risk Management, Information Systems Integration

### **ACTIVITIES AND AWARDS:**

- Events Committee, Association for Information Systems, Spring 2015-16
- Participant, Deloitte Consulting Case Study Competition, Spring 2015
- Participant, Fox Design Week Challenge, Spring 2014-15
- Volunteer, Duckery Elementary School, Fall 2014
- Member, Association for Information Systems, Spring 2014-16
- Participant, MS Charity Mud Run, June 2013

### INFORMATION TECHNOLOGY SKILLS:

- HTML5 (basic), WordPress (basic), SQL (basic)
- Google Analytics (basic), SAP (basic)
- Microsoft Suite (proficient)

#### **EXPERIENCE:**

### DAY AND ZIMMERMANN, Philadelphia, PA

Summer 2016

## **Accounts Receivable Research Analyst**

- Extract and organize large amounts of data from SAP and excel in order to find rate discrepancies for clients.
- Conduct research within SAP to assist the client find missing or incorrect information.
- Manage client accounts while writing and presenting reports for the manager.

# INDEPENDENCE BLUE CROSS, Philadelphia, PA

Summer 2015

# **Business Systems Analyst**

- Worked on a diverse intern team to develop solutions for the current healthcare consumer transparency issue and presented solutions to a team of executives.
- Created the process flow of a 360-stakeholder review used for resource management and helped identify stakeholder responsibilities.
- Helped project managers upload, locate, and organize critical documents for healthcare projects within the document management database.

### TEMPLE UNIVERSITY, Philadelphia, PA

Fall 2014

### **Business Analyst, Somerville Lumber**

- Conducted multiple interviews with various members of the management team to get a better understanding of business operations.
- Worked with development team to build a new interactive e-commerce website using Just-In-Mind to increase after-hour sales.
- Worked on analyst team to document the research and presented our findings to upper management of Somerville Lumber.