

From: *Team On Track and Team I*

To: Marie-Christine Martin

Subject: Weekly Progress Report – *October 29th, 2017*

Period: *10/22/17-10/29/17*

Hours: *PM team: Approximately 3 hours* Hours to Date: *Approximately 33 hours*

Accomplishments for week ending October_29, 2017

PM

- 1) Revise budget and input it into Microsoft Project
- 2) Revise WBS to account for new team member

Emerging team

- 1) Wrote a testing plan to see if roller coasters run correctly
- 2) Completed a presentation

Goals for week ending November 5th, 2017

PM

1. Discuss the critical path of our project
2. Address scheduling issue in the WBS

Emerging team

- 1) Test out the physical model
- 2) Meet with advisor

Issues:

- 1) No new issues were presented this week.