**Period:** 09/25/17 – 10/1/17

**Hours:** 8 **Hours to Date**:18

**Accomplishments for week ending October 1, 2017**

1. Project managers met with engineering team for the first time to go over the project.
2. Project managers collaborated with engineering team to establish a connection and framework for what each team needs for their project as well as how each team can assist the other.

**Goals for week ending, October 8, 2017**

1. Meeting with engineering team to continue working on WBS.
2. Help engineering team create a scope management plan.
3. Modify existing documents developed before meeting the team to match up with the team’s vision and goals.

**Issues:**

1. Being in constant communication with the engineering team.
2. Fully understanding the goals and objectives of the engineering team to the point where we can effectively help them with their project (this should improve).