

EDUCATION:

TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA
Bachelor of Business Administration, Graduation: December 2019
Major: Management Information Systems

EXPERIENCE:

DELAWARE COUNTY MEMORIAL HOSPITAL, Drexel Hill, PA June 2017 - present
Pharmacy Technician, Pharmacy

- Prepare and deliver medication for 20-100+ patients throughout the hospital daily.
- Compound, mix, label, and dispense patient IVs for each department regularly.
- Maintain and restore the Pyxis automated medication dispensing systems.

THE URBAN LEAGUE OF PHILADELPHIA, Philadelphia, PA October 2018 – December 2018
Systems and Network Associate Intern

- Analyzed and entered client information into the company database.
- Developed electronic company surveys for additional feedback from former and present clients.
- Created and designed the monthly company newsletter for the Entrepreneurship Center.

COMCAST SPECTACOR, Philadelphia, PA March 2016 - June 2017
Ticket Manager/Customer Service, The Liacouras Center

- Managed ticket sales for a wide array of events at The Liacouras Center including sporting events, concerts, shows, and graduations.
- Handled seat assignments for 1-4 events monthly and help resolve customer service issues.
- Oversaw ticket payments and handle the financial transactions for each event.

CONCORD PET FOOD & SUPPLIES, Aston, PA July 2013 - May 2017
Cashier/Key Person

- Performed all aspects of retail duties including but not limited to register manipulation, stocking of shelves, product placement, customer support, and ensuring proper customer service.
- Promoted from regular employee to key person after a few months, thereby handling opening/closing duties, counting the register at days end.
- Trained over five new employees and explained the proper procedures instituted by store owner.

INFORMATION TECHNOLOGY SKILLS:

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| Web Development: | HTML, PHP, CSS |
| Database Management: | MySQL, SQL |
| Data Analytics: | R, RStudio |
| Project Management: | Microsoft Project, Microsoft Office |
| Cloud Computing: | Microsoft Azure |
| Prototyping: | JustinMind |

SKILLS & LANGUAGES:

- MS Word, Excel, PowerPoint
- Spanish - Elementary Proficiency