

Sean Maloney

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EDUCATION: TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA
Bachelor of Business Administration, Graduation: May 2015
MAJOR: Management Information Systems
Cumulative GPA: 3.51

SELECTED COURSES:

Leadership and Organizational Development, Business Communication, Managerial Accounting, Information Systems in Organizations, Legal Environment of Business

ACTIVITIES AND AWARDS:

- Member, Association for Information Systems, October 2012-present
- Eagle Scout, October 2010-present
- Member, Golden Key International Honour Society, 2012
- Brotherhood Advancement Chair, Phi Kappa Theta Fraternity, 2012 – present
- Scholar Athlete, Graduating Class of Lehighton High School, 2011
- National Society of Collegiate Scholars, 2013-present
- National Society of Leadership and Success, 2013-present

INFORMATION SYSTEMS PROJECTS:

- Go through real world examples of daily business processes using SAP.

LEADERSHIP EXPERIENCE:

Future Business Leaders of America Vice President

- Worked with peers, supervisors and other members of the executive committee to have the largest recruitment class our high school has ever seen, bringing in over thirty new members.
- Oversaw the continuity and smoothness of each meeting making sure the financial situation was stable and each member was working towards the betterment of the club.
- Trained and helped each member of the organization with preparing for the regional competition and in turn sent over fifteen members to the state competition.

Football, Track and Field, and Weightlifting Varsity Teams

Captain

- Developed a team unity and a passion for success in each sporting team throughout each season.
- Maintained a level head during stressful situations and team conflicts by diffusing each quarrel, and not being afraid to be vocal and convince each party to collaborate as one.

EXPERIENCE: University Housing and Residential Life September 2013-present

IT & Conference Services

- Work as the Assistant to the Director of Conference Services working with Excel VBA and recreating the entire document system when scheduling a conference at Temple University.
- Construct and write a Plan of Operations for the entire Conference Services department at Temple University.

D&D Boating, Lehighton, PA

Summers 2010-present

Manager

- Hire, maintain, and lead a staff of six of my peers at a small boat rental in the Poconos while maintaining a fleet of over fifty boats.
- Handle large monetary sums and have proficient skills with cash registers and credit card machines.
- Report to my employer on a daily basis the total profit for the day and be responsible for the daily operation of the entire business.

SKILLS & LANGUAGES:

- Spanish – conversant
- SQL
- Microsoft Word, Excel, and PowerPoint
- Leadership & Critical Thinking skills – for example, in my Eagle Scout service project I had to plan, give leadership to, and carry out a service project to benefit the community.