Shiting Liu

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EDUCATION: TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA
Master of Science, IT Auditing & Cyber Security, *Graduation: August 2016*
Completion of all course work leading to CISA Certification

Related Coursework:

Enterprise Architecture for IT Auditors	IT Audit Process
IT Governance	IT Service Delivery and Support
Protection of Information Assets	Business Skills for the IT Auditor

TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA
Bachelor of Business Administration, Finance, Graduation: May 2015
GPA: 3.66 Dean's List: Spring 2012 – Fall 2014

ACTIVITIES & AWARDS:

Member, ISACA, Fall 2015 – Present
Member, Beta Gama Sigma Association, Spring 2014
Participate, Target Case Competition, Spring 2014
Volunteer, Philadelphia Animal Welfare Society, Fall 2013 – 2014
Volunteer, Philadelphia Marathon, November 2013
Receipt, Temple Grant International Scholarship, Spring 2013

EXPERIENCE: China Merchants Securities (CMS), Nanning, Guangxi, China   Summer 2014
Client Manager

- Guided approximately 120 customers per day on how to use online and telephone banking software and resolved inquiries related to using these electronic banking service.
- Conferred with customers in person to provide information about products or services, including password reset and account activation.
- Contacted over 100 clients periodically to introduce new financial products, resulting in a 80% of clients investing in additional products including futures, stocks, and financing.

Xia Yi Corp., Nanning, Guangxi, China   Summer 2012
Administrative Assistant

- Performed administrative support to CEO of an office supply company, including maintaining executive schedule.
- Answered phone calls and directed calls to appropriate parties or took messages, including feedback and suggestions from clients.
- Prepared invoices, reports, memos, letters, and other documents, using Word, Excel, PowerPoint or Prezi.

LANGUAGES & SKILLS:

- Mandarin Chinese-Native
- Microsoft Office
- SAP, MySQL