138 N Marshall Street | York | PA | 17402 | 717.495.7929 | sofia.spadotto@temple.edu

EDUCATION: TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA

Bachelor of Business Administration, Graduation: May 2021

Major: Management Information Systems |

Overall GPA: 3.7, Major GPA: 3.77 | Dean's List: Spring 2018 & Spring 2019

SELECTED COURSES:

Data Centric Application Development, Statistical Data Analysis for Business, Data Science, Data Analytics

AWARDS:

- Second Place in Analytics, Alexion Data Analytics Challenge, Fall 2019
- Bill and Jean Devaney Endowed Scholarship, 2019
- Outstanding Member Award, Temple Association for Information Systems, 2019
- Second Place, AIS SCLC Alexion Data Analytics Challenge, Spring 2019
- Third Place, NBCUniversal Data Analytics Challenge, Fall 2018

INFORMATION TECHNOLOGY SKILLS:

Analysis: Tableau, TableauPrep, RStudio, Excel, RStudio Web Development: Javascript, HTML, CSS, Weebly, Squarespace

Database Management: mySQL

Project Management: Microsoft Office, Google Suite
Design: Adobe Photoshop, Illustrator, Canva

PROFESSIONAL EXPERIENCE:

ASSOCIATION FOR INFORMATION SYSTEMS, Philadelphia, PA

Chair of Photography & Design

August 2018 – Present

- Organize headshot events for over 250 members to assist in verifying e-Portfolios
- Take photos and videos of over 25 AIS events and edit using Adobe Photoshop
- Update website weekly with relevant photo sets
- Assist with social media posting schedule and graphic design to increase member engagement

TEMPLE UNIVERSITY COMPUTER SERVICES, Philadelphia, PA Computer Laboratory Consultant January 2018 – Present

- Monitor student use and enforce policies for two labs
- Provide technical support to computer lab patrons by assisting with software use and troubleshooting hardware and software issues
- Update, install software, and perform maintenance checks on three additional computer labs after hours

TEMPLE CONSULTING CLUB, Philadelphia, PA

Director of Events, Marketing Committee Member November 2017 – May 2018

- Brainstormed social, informational, and professional development events.
- Prepared and delivered classroom presentations and contributed to the addition of over one-hundred students to our email list.
- Designed website user interface and social media graphics.
- Developed marketing strategies and branding techniques for the organization.
- Photographed all events and uploaded to relevant galleries.