

# Stephanie M. Powell

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EDUCATION: TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA  
*Bachelor of Business Administration, Graduation: May 2015*  
*Major: Human Resource Management*  
*Selected Courses:*  
Leadership and Organizational Management  
Introduction to Human Resource Management

## ACTIVITIES & AWARDS:

Member, Society for Human Resource Management, 2013-Present

EXPERIENCE: Wendy's Restaurant, Hazleton, PA February 2008 – August 2013  
**Crew Member, Cashier**

- Provided customer service to over 200 patrons on a day-to-day basis
- Maintained high standards of customer service at all times
- Selected to train approximately 15 new employees on daily job duties and assured consistent quality of service
- Awarded with Employee of the Month for commitment to providing firm commitment to providing exceptional customer service

## SKILLS & LANGUAGES:

- Microsoft office- Excel, PowerPoint, Word
- Dreamweaver