

EDUCATION: Temple University – Fox School of Business. Main Campus  
**Major: Management Information System - Graduation: December 2020**  
GPA: 3.97

**ACTIVITIES & AWARDS:**

- Invited to and participated in Business Planning and Leadership classes, with mentors from Australia, Switzerland, and the United States – Summer 2016 and Summer 2017
- NGO Ambassador for a 10-day trip to the United States in 2017. Attended Revel Systems conference, met with Revel executives. NGO-benefactor paid all expenses.
- Leader of the Public Speaking Club at American Conner in Siem Reap - 2017
- Volunteers teaching NGO students computer lessons – Word, Excel, PowerPoint
- Volunteers monthly to build homes for families in need

**EXPERIENCE: CAMBODIA RURAL SCHOOL TRUST ORGANIZATION (CRST)****CRST NGO Leadership Team** **2018– Present**

- Mentor and assist the NGO Manager on overall operation of the NGO
- Together with the NGO Leadership Team, propose the policy and regulation for the NGO

**CRST NGO Manager** **2017 – 2018**

- Manages the CRST NGO, which has the mission of helping break the Cambodian poverty cycle through education. NGO departments include education, finance, human resources, healthcare, community service, volunteer, hospitality & marketing, and Project Y Frozen Yogurt Store.
- Responsible for all 62 NGO members and an annual budget of \$185,000.
- Prepares the NGO annual budget, expense reports, and records all financial transactions.
- Leads the leadership team in developing the NGO strategic plan and the plan for each department.
- Reports all financial information to the NGO founder in Australia

**General Manager - Project Y Frozen Yogurt Store** **2015-2017**

- Was a member of a team that led the design and launch of CRST's educational social enterprise, the Project Y Frozen Yogurt Store in Siem Reap in 2015. Project Y provides business mentorship and experience for 15 CRST students on a rotational basis.
- Oversaw the management team of all departments, including Human Resources, Finance, Sales, Marketing, Product, and Operations.
- Prepared yearly/monthly cash receipt and payment reports and yearly/monthly budgets.
- Reported all financial information to the NGO founder in Australia.

**CRST NGO Assistant Manager** **2014 to 2015**

- Assisted the NGO Manager with operating the NGO.
- Managed administrative tasks, including recording and controlling the attendance of all NGO students at their respective schools.
- Managed the NGO's volunteer activities and the Health Department, which includes taking students who are sick to the clinic.

**HONOR VILLAGE CAMBODIA****Assistant Teacher (Volunteer)** **2013 to 2014**

- Assisted the lead teacher in teaching students.
- Delivered lessons to the class when the lead teacher was working with individual students.

**SKILLS & LANGUAGES:**

- Microsoft Word, Excel, PowerPoint
- Fluent English Speaking, Writing, Reading, and Listening