Shamrose Khatun

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**CAREER OBJECTIVE:**

To pursue a challenging career in a dynamic organization in which I can contribute to the business of the company using my professional expertise and sincere efforts.

**EDUCATION:**

I completed my high school education in Bangladesh. I received my associate’s degree at Delaware County Community College in Business Administration. I am currently a junior at Temple University’s Fox School of Business.

**EXPERIENCES:**

**Pharmacy Technician:**I have been working as a pharmacy technician since 2009 at Rite-Aid Pharmacy. My job responsibilities include having to take a prescription from the customer and process it through a computer. I help to prepare and dispense medication to the patient. I also count pills, package and label prescriptions, maintain inventory, mix pharmaceutical compounds, and keep the area in which I work sanitary, attend to the phone, take care of the customers at the registers, and help the customers pick the correct GNC items.

**HALLMARK:**I have worked at Hallmark as a cashier for two years, from 2007 to 2009. My job responsibilities were to take care of customers’ needs, organize the shelves. I also ordered things that were low in stock and deposited money at the end of the day.

**COMPUTER LITERACY:**I am familiar with Microsoft Word, Excel, and PowerPoint, Database, Unix, and SAP program.

**LANGUAGE PROFICIENCY:**

English, Bengali, and Hindi

**PERSONAL ACCOMPLISHMENTS:**

* Awarded scholarships in all examinations up to Higher Secondary level.
* Was a regular member of debate teams in school, college and university level.
* Was a regular member of SHEBA (Students Humanitarian Effort in Bangladesh) and took part in various social awareness programs.