Accomplishments for September 30, 2016

1. Alexandra and I met with Zahmir to discuss more about our weekly tasks and goals.
2. Zahmir informed us that he was in the works of teaming with an investor and developers to get started on constructing a platform for his business.
3. We discussed more with Zahmir about more information we will need and that his documentation and ideas need some refinement.
4. Alex and I, outside of meeting in-person, began constructing more of the documentation such as project charter, scope, work breakdown structure, etc.

Goals for October 7, 2016

1. Finalize documentation produced thus far with our entrepreneur and map out tasks so that accurate scheduling can be done.
2. Meet up in person so that we can easier collaborate and work together to resolve differences in interpretations of various topics about the project.
3. Hold a productive meeting where all members are present and actually go over documentation and work in detail.

Issues:

1. Again Alex and I are not able to conduct collaborative work in person with Zahmir because of time constraints and limited availability.
2. We are beginning to fall slightly behind because of lack of organization with Zahmir’s goals and objectives and how they will fit into the project.