

EDUCATION:

Delaware County Community College

- Major: Business Administration

University of Pennsylvania

- Public Speaking Certificate

Temple University

- Major: Management Information Systems

Experience: Project Manager

The Smart Bunch: 3D Computer Animated short Film – Philadelphia, PA

- Created a budget for the project and a working production timeline
- Responsible for hiring a talented team of writers, artists, Illustrators, and Animators
- A mediator between the stakeholders and team members
- Led, Coached, and Motivated project team members on a proactive basis

Logo Projects – Various Locations

- Analyzed the client's vision and goals and presented solutions
- Hired artists/illustrators that had the capability of creating the client's vision.
- Communicated the expectations to the stakeholders and team members

Choice Media TV: Animated Explainer Video – Hoboken, NJ

- Created a breakdown to identify each stage of the project and how it will be performed
- Communicated the expectations to the stakeholders and team members
- Motivated artists, illustrators and animators to work all night and meet a tight deadline
- Communicated and Updated the owners of the project regularly

ThermoGreen: Website/Promotional Print Materials for a product launch – Berwyn, PA

- Hired web designers, illustrators and programmers with the capability of understanding the vision
- Acted as a creative advisor

Christians Aligned for Actions and Principles, Inc : Promotional Print Materials for national campaign – Hickory, NC

- Hired web designers, programmers and illustrators with the capability of understanding the client's vision
- Managed all stages of the projects

Alien Zupiter: 3D Computer Generated (CG) short film – Philadelphia, PA

- Researched the industry and created the overall vision and direction
- Created a work breakdown structure of the script and production stages
- Created the budget and production schedule
- Tracked and reported on project milestones and provided status reports to investors

SKILLS: Presentation, Networking, budgeting

AWARDS: Who's Who Among Students in American Junior Colleges