

To: Mart Doyle  
From: Tom Couser

By implementing SharePoint, our company can make an additional \$1,846,250 over the next three years. Sharepoint is a secure central hub that allows users to seamlessly share and collaborate on documents in a work environment. With this technology, we will be able to spend less time looking for documents and more time earning revenue.

Sharepoint is a multipurpose web application that allows business users to share and collaborate on documents in real-time. With Sharepoint, our employees will be able to share and upload important documents to a central location, eliminating the need to wait for an email or travel to an office to pick up a physical file. In addition, employees will no longer have to manage multiple versions of the same document. Instead, they will be able to access the same document simultaneously and be able to view and track each other's changes. This will allow our employees to spend less time managing documents and more time billing clients.

Over the course of the next three years we would incur a cost of \$253,750 from installing the new hardware, annual maintenance, and administration costs. From this investment, we will realize a \$2,100,00 increase in total revenue due to the additional billable hours. This translates to a net benefit of \$1,846,250 over the next three years. By installing Sharepoint, we can add additional value to our business while reducing unnecessary costs.

<b>Costs</b>	Year 1	Year 2	Year 3	<b>Total</b>
Hardware	-100,000	0	0	-100,000
Maitenance	-18,000	-18,000	-18,000	-54,000
PMP Admin and Support	-33,250	-33,250	-33,250	-99,750
<b>Benefits</b>				
Additional Revenue	700,000	700,000	700,000	2,100,000
<b>Net Benefit</b>	548,750	648,750	648,750	<b>1,846,250</b>

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