Thomas C. Kane

2031 B North 15th Street | Philadelphia | PA | 19121 | 267-615-1187

EDUCATION: TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA Bachelor of Business Administration, Graduation: May 2015 Major: Management Information Systems | Total expected credits: 124 GPA: 3.74 Dean's List: Fall 2011, Spring 2011, Fall 2012, Spring 2012 Selected Courses:

Data Analytics

Enterprise IT Architecture

ACTIVITIES:

- Member, Association for Information Systems 2013 Present
- Assistant Coach, Maple Manor Swim Club 2012 Present

EXPERIENCE: MAPLE MANOR SWIM CLUB, Maple Glen, PA

Assistant Manager 2013 - Present

- Provide customer service to up to 700 members including suggestions, queries, and complaints
- Provide advanced pool maintenance on 3 varying pools
- Supervise and trained 50-employee staff on daily basis

Head Lifeguard 2012-2013

- All normal Lifeguard duties
- Provided guidance and leadership to lifeguards
- Took pool chemicals periodically

Lifeguard 2009-2012

- Supervised patrons in pools
- Cleaned and tended to pools and premises
- Provided First Aid to patrons with injuries
- Provide patrons with pool information and hours

Concession Stand Clerk 2007-2009

• Handled and served food items

AMBLER AREA YMCA, Ambler, PA

April 2011 - Present

Senior Lifeguard

- Tend to facilities
- Help various areas of YMCA during special events such as assisting kids camp counselors

SKILLS:

- Basic HTML5 programming proficiencies
- MS Office Suite
- General PC and Macintosh proficiency skills
- Certified in CPR, AED, Oxygen Administration