

Thomas C. Kane

community.mis.temple.edu/thomaskane

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EDUCATION: TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA
Bachelor of Business Administration, Graduation: May 2015
Major: Management Information Systems | Total expected credits: 124
CURRENT GPA: 3.74 Dean's List: Fall & Spring 2011, Fall & Spring 2012
Selected Courses:
Data Analytics Enterprise IT Architecture

ACTIVITIES AND AWARDS:

- Member, Association for Information Systems 2013 – Present
- Assistant Coach, Maple Manor Swim Club 2012 – Present
- Captain, Upper Dublin High School Swim Team in 2011
- Best in Show, Upper Dublin Township Art Show 2011

EXPERIENCE: MAPLE MANOR SWIM CLUB, Maple Glen, PA June 2007 – Present

Assistant Manager 2013 - Present

- Supervise and train 50-employee staff daily
- Provide customer service/ handle complaints for up to 900 members
- Provide maintenance and scheduling of pools and concession stand
- Reconcile accounts receivables from concession stand and front desk
- Supervise club front desk entry software usage

Head Lifeguard 2012-2013

- All normal lifeguard duties
- Provided guidance and leadership to lifeguards
- Checked and managed pool chemicals
- Handled minor customer service matters

Lifeguard 2009-2012

- Supervised patrons in three pools
- Cleaned and tended to pools and premises
- Provided first aid to patrons with injuries
- Provide patrons with pool information and hours

Concession Stand Clerk 2007-2009

- Handled and served food items

AMBLER AREA YMCA, Ambler, PA

April 2011 - Present

Senior Lifeguard

- Tend to facilities
- Help various areas of YMCA during special events
- Assist in lifeguard certification and training

SKILLS:

- HTML5
- MS Office Suite
- PC and Macintosh proficiency
- Certified in CPR, AED, Oxygen Administration