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SharePoint

As a rapidly growing consulting firm that specializes in IT project management, we should invest in Microsoft SharePoint for better document management. SharePoint will improve our PMPs' efficiency and allow them to increase billable hours instead of wasting time managing documents. A SharePoint investment translates into an additional \$2,000,250 worth of billable hours and the ability to share and manage documents efficiently and effectively.

Microsoft SharePoint is a multipurpose business collaboration platform that makes content management and collaboration simple. PMPs can easily create, modify, store, and track electronic documents or images of paper documents. Its collaboration capabilities allow multiple users to work simultaneously on the same content. SharePoint keeps track of different versions of the same content so unintentional revisions can be easily fixed. The Document Set feature groups related documents together for quick access and decreases the probability of lost documents. In case they do, SharePoint's powerful search capability can find relevant content within documents and across external data sources. SharePoint enables us to be more interactive with clients through access controls that allow them to provide feedback on the content.

A SharePoint implementation results in a productivity increase of 20% worth \$2,000,250 billable hours. We have considerable backloads so with increased productivity our PMPs can stay on schedule with future projects. SharePoint resolves the managing multiple versions of the same document problem as it keeps track of the different versions. The three year cost of implementing SharePoint is \$154,000, which covers both hardware and software, and maintenance. There is a net benefit of \$1,846,250 in revenue from the increased productivity of implementing SharePoint.

References

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