600 Falcon Lane | West Chester | PA | 19382 | tel: 484.639.2684

EDUCATION: TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA

Bachelor of Business Administration, Class: 2014

Major: Economics

Fox School of Business GPA | 3.33

#### **ACTIVITIES & AWARDS**

Member of Student Workers About Giving and Gathering (S.W.A.G.G)
Member of Temple Student Center Marketing Committee
Member of Ridley Crum Creek Watershed Association, Spring 2010- Present
Alumnus of the West Chester East High School National Honor Society
Alumnus of the West Chester East High School Italian National Honor Society

### EXPERIENCE: Howard Gittis Student Center, Philadelphia, PA Building Manager January 2013 - Present

- Manage event spaces for different groups and organizations.
- Responsible for opening and closing the building as well as overseeing daily operations, such as ensuring clientele satisfaction.
- Assemble and troubleshoot communication technology

# Cochran and Company, Uwchlan, PA Trade Show Labor Supervisor December 2007- Present

- Responsible for hiring a labor staff manage workforce to efficiently load and deliver all materials to the venue.
- Set up vendor display per blueprint layouts and customer requests.
- Started as general labor, promoted to supervisor.

## West Chester YMCA, West Chester, PA June 2012 - Present Camp Counselor

- Responsible for campers' ages 11-12 years old and enforce policy to less experienced counselors.
- Communicated to and confronted parents about children misbehaving and/or being helpful.
- Led my age group through daily schedules and activities.

#### **SKILLS & LANGUAGES:**

- Efficient with all Microsoft Office applications
- Graduate of Critical Thinking University
- Five years of Italian classes.