

Tyler D. Nelson

<http://community.mis.temple.edu/tylernelson/>

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EDUCATION:

TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA

Bachelor of Business Administration, Graduation: May 2016

Major: Management Information Systems

GPA: 3.65, Major GPA 3.78 | Dean's List: Spring 2013 – Summer 2015, Spring 2016

Selected Courses:

- | | |
|---------------------------------------|---|
| -Information Systems in Organizations | -Data Analytics |
| -Digital Design and Innovation | -Data Centric Application and Development |
| -Enterprise IT Architecture | -Information Systems Integration |

INFORMATION TECHNOLOGY SKILLS:

Software: Microsoft Office Suite, SAP, Google Analytics

Web Development Technologies: HTML, MySQL, PHP, Wordpress, Adobe Dreamweaver

ACTIVITIES & AWARDS:

- Member, Association of Information Systems, Spring 2014 – Present
- Recipient FOX IT Advisory Board Scholarship, Spring 2014
- Recipient Temple University Scholarship, Fall 2012 - Present
- Information Technology Assistant, Summer 2014

EXPERIENCE:

Ernst and Young, Philadelphia, PA

Summer 2015

Risk Assurance Intern

- Performed walkthroughs and internal control testing in a team setting at various client sites.
- Tested IT general controls including Logical Access, Change Management, and Computer Operations.
- Tested application controls related to 3-way match and inventory management to ensure proper controls were in place.
- Participated in client meetings with Senior management

TEMPLE COMPUTER RECYCLING CENTER, Philadelphia, PA

August 2014 - Present

IT Asset Recovery

- Provide computer collection and delivery services to Temple University's main campus and medical campus on a weekly basis.
- Take apart and service up to 50 computers a day making sure that working computers are reassembled and in working order.
- Track over 100 computers and monitors in a private database and ensure that they are all accounted for and stored in the correct location.

FOX BUSINESS SCHOOL, Philadelphia, PA

May 2014 – June 2015

Computer Literacy Test Administrator

- Scheduled and administered weekly tests on Microsoft Office for 20 to 30 students at a time.
- Uploaded student's grades after each test and responded via e-mail to any issues students had.
- Troubleshoot any technology issues and responded to ensure the test went on as planned.

FEDEX GROUND, Harrisburg, PA

Summer 2013

Package Handler

- Loaded approximately 400 boxes an hour into trucks for distribution at different locations in the Northeast.
- Communicated with co-workers to ensure efficiency for up to 5 loading docks at a time without delays.
- Worked with teams of loaders if FedEx received a heavy influx of packages to prevent overload.