
356 Wyndmoor Lane | Huntingdon Valley | PA | 19006 | tel: 215.518.0202

EDUCATION: TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA
Bachelor of Business Administration, Graduation: May 2022
Major: Accounting & Management Information Systems | Total expected credits: 150
GPA: 3.83 Dean's List: Fall 2017 - present

ACTIVITIES & AWARDS:

- Distinguished Member, Fox Accounting Association, Fall 2018 – present
- Member, Association for Management Information Systems, 2019 – present
- Mary Ann Daniel Scholarship, Fall 2017
- Fox Chase Farm Community Service, October 2016
- Rydal Elementary School Carnival Community Service, March 2016
- Volunteer Income Tax Assistance Program, February 2019 – April 2019

EXPERIENCE: SCRUB DADDY, Folcroft, PA May 2018 – July 2018
Accounting Internship

- Provided assistance to the accounting department in finding 20+ invoices and organizing the invoices to dispute claims.
- Assisted the accounting department in researching about the internet market of selling the Scrub Daddy's' products.
- Helped the manufacturing process by assisting with packaging and testing the sponges.

PRECISE PAYROLL Hatboro, PA Summers 2016, 2017
Office Administrator Assistant

- Scanned 200 tax reports for various clients and then filled the quarterly payroll tax reports.
- Searched on the Internet for specific industry topics and collected data into an Excel spreadsheet.
- Utilized QuickBooks to input checkbook activities on a monthly basis.