SharePoint

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As things stand, our organization is currently missing out on \$2,100,000 in revenue over the next three years. In order to realize the missed revenue, we must integrate Microsoft SharePoint into our business. Microsoft SharePoint is a web application platform with comprehensive content and document management functions, which will help our PMPs convert more of their hours into billable hours.

Microsoft SharePoint's content and document management function is the backbone of the application and allows for easy storage, creation, collaboration, and sharing of documents. Currently, many of the PMPs struggle with document management, wasting valuable time sharing, coordinating, and editing several versions of the same documents. With SharePoint the most recent versions of documents are readily available to everyone, and can be easily shared amongst one another, or with clients. With SharePoint less time will be wasted emailing documents back and forth in order to collaborate, and our PMPs can ensure their clients are getting the most up to date version of documents. With these document management functions available to them, our PMPs will use their time more effectively, which in turn will increase our revenue.

With the integration of Microsoft SharePoint into our business, we will increase revenue by \$2,100,000 over the next three years through the increase of billable hours. The cost of implementation will amount to \$253,750, with hardware/software, maintenance, and the reduced billable hours for the SharePoint System Administrator PMP. Over the next three years the net benefit from the integration of SharePoint will total \$ 1,846,250. If we want our business to continue to grow we cannot afford to pass up this opportunity, Microsoft SharePoint is a must.

Additional Info

Net Benefit	Year 1	Year 2	Year 3	3-Year Total
Increase in Billable Hours	\$700,000	\$700,000	\$700,000	\$2,100,000
Installation Costs	(\$100,000)	\$0	\$0	(\$100,000)
Maintenance Costs	(\$18,000)	(\$18,000)	(\$18,000)	(\$54,000)
Loss of Billable Hours (Expert)	(\$33,250)	(\$33,250)	(\$33,250)	(\$99,750)
Total	\$548,750	\$648,750	\$648,750	\$1,846,250

References

"SharePoint Overview." *Microsoft Office*. Microsoft, 24 Feb. 2016. Web. 24 Feb. 2016. https://products.office.com/en-us/SharePoint/sharepoint-2013-overview-collaboration-software-features.

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[&]quot;AIIM - What Is SharePoint?" *AIIM - What Is SharePoint?* AIIM, 24 Feb. 2016. Web. 24 Feb. 2016. http://www.aiim.org/What-is-Microsoft-Sharepoint>.