

EDUCATION: TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA
Bachelor of Business Administration, Graduation: May2016
Major: Management Information Systems
GPA: 3.90 | Business Honors Program | University Honors Program
Dean's List, Fall 2012 – Present
Selected Courses:

Financial Marketing	Information Systems in Organizations
Financial Accounting	Risk Management & Insurance
Public Speaking	Leadership & Organizational Management

ACTIVITIES & AWARDS:

IBIT Campbell Soup Company Scholarship, 2014
Member, Temple Association for Information Systems, 2014
Instructor, weekend community school, 2012 – Present
Member, religious student organization 2012 – Present
Work, Basit Home Improvement, Summer 2011
Resident Assistant, boarding school, 2010-2011

EXPERIENCE: Helping Hand for Relief and Development, King of Prussia, PA June 2011 – Present

Events Coordinator

- Organize semiannual fundraising events in the greater Philadelphia region for a global 4-star charity navigator humanitarian organization raising an average of \$80,000 per event
- Assess logistics for new approaches to market events resulting in 10% increase in attendance to events to 220 attendees
- Assist in administrative tasks for leadership of organization, fielding phone calls, data entry, creating spreadsheets and presentations

MIST Philadelphia, Philadelphia, PA

November 2012 - Present

Fundraising Chair, Finance Department

- Head of the fundraising committee overseeing four members in a non-profit student organization which holds an annual interscholastic tournament for the tri state area
- Designed sponsorship packages to send to potential sponsors generating a 20% increase in revenue to \$11,500 for interscholastic activities
- Coordinate with the marketing department to host successful outreach and fundraising events at various locations drawing crowds of 200 people
- Hosted a successful fundraising banquet raising over \$8,000

SKILLS & LANGUAGES:

- Microsoft Office, Excel, PowerPoint, Publisher
- Fluent in modern Urdu, Moderate in conversational Arabic