

Urvesh Patel

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EDUCATION:

TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA

Bachelor of Business Administration, to be awarded: May 2017

Double Major: Management Information Systems & Finance

GPA: 3.25

BUCKS COUNTY COMMUNITY COLLEGE, Newtown, PA

Associate of Business Administration, Awarded: May 2015

Major: Business Administration

GPA: 3.85

ACTIVITIES AND AWARDS:

- Certified, Bloomberg Market Concepts (BMC), March 2017
- Diploma in Financial Trading, Awarded by Academy of Financial Trading, September 2016
- Committee Member, Association for Management Information Systems, Fall 2015 - Present
- Third Place (Out of 70 teams), Prudential Portfolio Competition followed by pitching Prudential's stock, Spring 2016
- Member, The National Society of Leadership and Success, Temple Chapter, Fall 2016 - Present
- Participant, Temple Analytics Challenge, Fall 2015

INFORMATION TECHNOLOGY SKILLS:

- Advanced with MS Excel, MS Access, MS Word, MS PowerPoint, SharePoint
- Languages: SQL, PL/SQL, HTML, PHP, CSS
- Type of experience: Oracle EBS, SQL Navigator, SQL Developer, Data Analytics, VMware

EXPERIENCE:

SUBARU OF AMERICA, INC. (Headquarters), Cherry Hill, NJ

May 2016 - Present

Student Associate, Information Technology Department

- Part of STARS (Subaru Transactional and Reporting System) Vehicles team supported by Oracle EBS (E-Business Suite).
- Conducted database install, upgrade and support for Oracle EBS on DEV environment later transitioning into PROD environment using SQL Navigator and SQL Developer.
- Solved incident tickets for STARS along with producing incident ticket reports using Excel and uploading to SharePoint for all groups within the organization to reduce support time and increase efficiency benefiting the allocated Project hours for the team.
- Collaborated with high level management in accomplishing various projects throughout the internship which impacted the company very significantly in ways such as: Order-to-Invoice Process, Key cut codes transformation, Calculating Earn Slots, and other projects.

WALGREENS, Bensalem, PA

December 2012 – May 2016

Photo Lab Manager

- Manage inventory/supplies to operate the Photo lab efficiently for 100s of customers a day.
- Supervise up to five employees to demonstrate proper operating strategies to ensure timely delivery of products.
- Assist the management in making better operational decisions for the department as to managing time, resource and workforce on a daily basis along with fixing any technical issues in the lab with setting a record of not requesting a 3rd party technician in the Lab in my presence.

QUICKMART, Bensalem, PA

Summers 2014, 2015

Store Manager

- Created operating and financial statements in Excel every month for a business with annual sales of over \$1 million.
- As bookkeeper, I worked directly with assigned accountant to ensure all accounts were up-to-date.
- Balanced all transactions at the end of the day for cash reconciliation.

LANGUAGE SKILLS: Gujarati: Native language; Hindi: Advanced; Spanish: Intermediate Conversational