1850 N. Willington St Philadelphia, PA 19121

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EDUCATION:

TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA Bachelor of Business Administration, Graduation: Dec 2020

Major: Management Information Systems

CUMULATIVE GPA: 3.3

SELECTED COURSES:

Information Systems in Organizations, Data Analytics, Data Centric Application Development, Digital Solutions Studio, Enterprise IT Architecture,

INFORMATION TECHNOLOGY SKILLS:

Analysis: R Studio

Cybersecurity: Carbon Black, Duo Mobile
Database Management: MySQL, SAP HR - Master Data

Project Management: Microsoft SharePoint, Excel, PowerPoint

Remote Management: Desktop Central, Airwatch Web Development: HTML, CSS, JavaScript

LEADERSHIP & ACTIVITIES:

•	Member – Association for Information Systems	Sept 2018 – Present
•	Member – Professional Sales Organization	Sept 2018 – Present
•	Vice President – Pi Kappa Phi Fraternity	Jan 2017 – Jan 2018
•	Volunteer – Adapted Physical Education Program & Camp Abilities	Sept 2016 – Jan 2018

EXPERIENCE:

DAY & ZIMMERMANN, Philadelphia, PA

May 2019 - Present

IT Specialists Intern, Enterprise IT

- Provide daily technical support for 46,000+ corporate employees on business systems, applications, devices, and services
- Monitor Desktop Services incidents to work through resolutions or assign to the appropriate escalation group, documenting each step and results
- Assist in the creation of technical troubleshooting, process and support documentation

OUTBACK STEAKHOUSE, Frazer, PA

June 2017 - Present

Bartender

- Provide food and beverage service to demanding clientele
- Train and evaluate 2-3 new employees per month
- Multi-task in a fast-paced environment while accurately keeping track of inflows and outflows of cash

LITEMOVERS.COM, LLC, King of Prussia, PA

May 2018 - August 2018

Operations Analyst Intern

- Managed CRM software used for daily administrative tasks and sales
- Collaborated closely with Director of Operations to oversee day-to-day operations of over 50+ employees
- Initiated a marketing plan to increase sales during off-peak season to remain competitive year-round

LANGUAGES:

• Spanish – Fluent