

Walter H. Douglass III

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313 Williams Circle | Schwenksville | PA | 19473-2344 | 610.246.5724

EDUCATION: TEMPLE UNIVERSITY, Philadelphia, PA
Bachelor of Business Administration, Accounting
GPA: 2.93, Anticipated Graduation: June 2016
Coursework in Accounting and Information Systems

ACTIVITIES AND MEMBERSHIPS:
Registered Tax Return Preparer
Enrolled Agent
National Association of Tax Professionals
Pennsylvania Society of Tax & Accounting Professionals
Pennsylvania Institute of Certified Public Accountants
Rotary International Member
Boy Scouts of America – Eagle Scout

EXPERIENCE:

WALTER DOUGLASS TAX SERVICE, LLC, Schwenksville PA
Owner January 2009 – Present

- Prepare personal income tax returns
- Prepare business tax returns
- Prepare monthly bookkeeping statements

PHOENIX TAX ACCOUNTING & BOOKKEEPING, Phoenixville PA
Tax Practitioner January 2013 – March 2013

- Prepared personal tax returns for clients
- Data entered business returns for senior reviewers
- Interviewed clients and reviewed information

VOLPE EXPRESS, INC., Phoenixville, PA January 2004 - present
Tractor-Trailer Driver

- Developed new time schedules to improve transit service
- Collaborated with dispatchers and sales department ensuring cost efficiency of operation
- Cultivated customer relationships while ensuring customer satisfaction