Flash Research Assignment: SharePoint

You are the CTA of a small but rapidly growing consulting firm that specializes in IT project management. You have a team of 10 PMPs who are currently billing out 75% of their time (1,500 hour/year out of a 2,000 hour work year) at an average rate of $175 per hour. Business is good and you actually have a considerable backload of work.

The bulk of the time your PMPs are not billing they are working with prospective clients selling and negotiating new business. While doing this your PMPs spend a lot of time struggling with the management of documents related to their project proposals. From sharing documents with the client and each other to managing multiple versions of the same document, your PMPs are spending a lot of time managing documents and not creating value for your clients. You do not bill you clients for this time! You believe that an investment in SharePoint will increase the productivity of your team of PMPs and enable them to increase their billable hours by 400 hours per year (each PMP will bill out another 400 hours per year) which will enable you to just about eliminate your backlog of work and increase your revenue.

One of your PMPs is actually also an expert in SharePoint. He has worked up an estimate of $100,000 for the purchasing of hardware and software plus an additional 18% for annual hardware/software maintenance. In addition, this person will need to spend 10% of their 1900 billable hours administering and supporting this system and will not be able to generate revenue as a PMP for this portion of their time.

Prepare a paper for the CIO which describes this technology and describes the business case for making investments in this technology. This organization always looks at investments over a 3-year period.

The maximum length of the body of this paper is 1 page. Additional pages may be used for optional diagrams and required references.

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Flash Research Paper #3

<div align="center">SharePoint</div>

Our company can generate a net benefit of $1.8 million over the next three years if we implement SharePoint. SharePoint is a platform on which people can store, share, organize and access information from all kinds of devices. Implementing SharePoint can increase the efficiency of managing documents with our clients and will also increase our PMPs billable hours by 400 hours per year.

The key capability of SharePoint is the increased efficiency. With SharePoint, people can store, share, edit and access documents from any type of device, anywhere in the world. For example, if our PMPs are working with a client that is overseas, they can use SharePoint to share, manage and edit the document in one place with just one document instead of having multiple versions of the same document, which can dramatically increase our PMPMs efficiency. Because our PMPs will spent less time on managing the documents and they will have more time to do other works, which can reduce our backload of work.

Implementing SharePoint will realize a total benefit of $2.1 million from the increased billable ours. It will cost a total of $253,750 for the purchasing of hardware, software, maintenance and administrative costs. However, in the next three years, it will generate a net benefit of $1.8 million.

Works Cited

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What is SharePoint? (n.d.). Retrieved December 05, 2016, from https://support.office.com/en-us/article/What-is-SharePoint-97b915e6-651b-43b2-827d-fb25777f446f