Philadelphia | PA | 19121

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EDUCATION: TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA

Bachelor of Business Administration, Graduation: December 2018

MAJOR: Management Information Systems

Dean's List: Spring 2016

SELECTED COURSES:

Data Analytics, Data Centric Application Development, Computer Programming in C

ACTIVITIES AND AWARDS:

Member, Association for Management Information Systems, 2016 – present

INFORMATION SYSTEMS PROJECTS:

- Analyzed requirements/created children organization database management system to track children, parents, membership status, and remained fees.
- Created and aligned a web page related database to easily input data into database for Data Analytics course's project.

INFORMATION TECHNOLOGY SKILLS:

Operating Systems: Linux, OS Terminal

Language & Scripts: C, Cascading Style Sheets (CSS)
Web Development: HTML, PHP, Dreamweaver,

Software & Application: MS Word, MS Excel, PowerPoint, Adobe Photoshop

Database Management: SQL, mySQL

EXPERIENCE: LEYOYO, Kunming, China

May 2015 – August 2015

IT Intern

- Formulated and created a database, store recorded data of client into database, utilized MS Excel to increase work efficiency by 30%.
- Assisted with financial group, computed 3 months' monthly income statement and balance sheet by using Microsoft Excel.
- Led a team of 3 people, conducted data filter and analyzing to find the common age, interests, and living area of clients.
- Summarized findings of data, complied report and presented to executive manager.

SKILLS & LANGUAGES:

- Chinese fluent
- English fluent