From: Team Blue

To: MC Martin

Subject: Weekly Progress Report – March 24, 2019

Period: 03/17/19–03/24/19

Hours:  3

Hours to Date: 8

Accomplishments for week ending March\_17, 2019

1) We finished our RACI charts, Org Chart, and Stakeholder Register.

2) We had a meeting with our BAs and arranged future meetings with the team.

Goals for week ending March\_24, 2019

1) We would like to finish the first draft of budget and following the project.

2) We would like to have another meeting with our BAs.