

403 Conwell Hall 1801 N. Broad Street Philadelphia, PA 19122 U.S.A. Phone 215-204-9570 Fax 215-204-9572 www.temple.edu//international

## To Whom It May Concern:

I would like to present fifteen hours of volunteer service to **Zhi-Yao Hu** for his dutiful volunteer service he offered to our Office of International Affairs during our Welcome Week Program. The activities and services of this program took place from January 15, 2014 until January 20, 2014.

Zhi-Yao's presence and assistance was integral in ensuring that service we offered to our new incoming international students was executed smoothly. The service had several components; greeting students at the airport, assisting them with their luggage, leading students through their orientation sessions on daily basis, assisting International Affairs team in execution of the programs planned for the Welcome Week, answering new international students inquiries about Temple, and assisting them during their final move in into their permanent dormitories.

With Zhi-Yao's assistance, our international students had a smooth transition and felt more than welcome to our University. His participation was invaluable in exuding Temple University's spirit, and helped to characterize Temple's student body as one of intelligence, poise, and passion.

Thank you,

Brisilda Doma Coordinator