

Alonzo R. Bell II

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EDUCATION

Temple University – Fox School of Business, Philadelphia, PA **Bachelor of Business Administration**

May 2027

Major: Management Information Systems

Montgomery County Community College, Blue Bell, PA

Associate of Applied Science, Major: Management

May 2024

Major: Management | GPA: 3.5

Universal Technical Institute, Exton, PA

Diploma in Automotive Technology with Ford Accelerated Credential Training

HONORS AND AWARDS

August 2017 - November 2018

Honors: Montgomery County Community College, Magna Cum Laude

Awards: Temple Scholar Award, Dean's List: Fall 2022 – Spring 2024

EXPERIENCE

USLI, Wayne, PA

August 2024 – Current

College Student, Business Technology – Quality Assurance/Testing

- Leveraged Excel and various Microsoft Office applications to improve the productivity of a team of six and help streamline tasks.
- Conducted functionality testing against project specification documents
- Created and executed test plans
- Documented and reported any issues found during testing
- Compiled and analyzed prospect data and reports to provide insights that drive informed decision-making on prospects.

The Edge Fitness Plymouth Meeting, Plymouth Meeting, PA

June 2020 – August 2024

Front Desk Associate/ Sales

- Coordinated and supervised the day-to-day operations of the Fitness Consultant Team and strives to continuously improve front desk services
- Maintained solid product knowledge and awareness of all product information, merchandise, and services.
- Accurately and efficiently completed all sales transactions and maintain proper cash accountabilities at POS registers
- Recognized the business opportunities: every phone call, and prospects entering and exiting the club.

Chapman Ford of Horsham, Horsham, PA

November 2018 – June 2020

Ford Technician

- Diagnosing and repairing automotive issues, ensuring the highest quality of service for customers. Performed diagnostics, routine maintenance, and repairs to ensure high-quality service and customer satisfaction.
- Performed work as outlined on the repair order with efficiency and accuracy per dealership and factory standards
- Conducted thorough inspections of vehicles, identifying potential issues and recommending preventative maintenance options to enhance vehicle longevity and safety.
- Communicated effectively with group leaders and advisors, ensuring clarity and professionalism in all interactions.

University of Virginia Hospital, Charlottesville, VA

March 2015 – June 2017

Patient Care Technician, Operating room

- Provided patient care and administrative support to promote health and wellness in an ambulatory setting; supported three different teams in the operating Room in delivering care for 30 patients daily, ensuring efficient workflow and high-quality service.

- Assisted in assuring effective and efficient operations while maintaining consistent and accurate communication with team members, providers, and patients.
- Demonstrated teamwork in the delivery of patient care.

G4S Secure Solutions, Charlottesville, VA January 2015 – June 2016

Supervisor

- Trained and supervised security personnel to maintain high standards of vigilance and professionalism.
- Evaluated and implemented new security measures to enhance site protection.
- Maintained accurate records of security activities, incidents, and inspections

United States Marine Corps, Camp Lejeune, NC August 2010 – August 2014 ***Position***

Title

- Led a team of 8 Marines in various training exercises and combat deployments, ensuring mission readiness and effective execution in high-stress environments.
- Implemented strategic training initiatives that improved unit performance and readiness, resulting in a reduction of assessed training needs by 30%.
- Coordinated logistics for equipment and personnel for multiple deployments, effectively managing resources and reducing supply chain inefficiencies by 15%.
- Developed and enforced safety protocols as Rear Security NCO, reducing incident rates by 25% during deployment and ensuring team compliance with military regulations.