Arnav Khurana

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EDUCATION:

TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA
Bachelor of Business Administration, Graduation: May 2023
Major: Management Information Systems
Overall GPA: 3.27

SELECTED COURSES:

Risk Management, Business Communications, Operations Management, Cloud Architecture, User Experience Design

ACTIVITIES AND AWARDS:

- Member, Association for Management Information Systems, September 2020 – Present

INFORMATION TECHNOLOGY SKILLS:

Analysis:	Visible Analyst, ETL
Software Development:	Java, R, CSS
Web Development:	HTML
Database Management:	Salesforce, SQL
Project Management:	Microsoft Project, Microsoft Office

EXPERIENCE:

Cheesecake Factory, Lawrenceville, NJ   January 2017 – June 2019
Server/Host

- Hired as server, went on to gain the titles of staff trainer and host
- Trained new employees in multiple roles ensuring company policy and procedures were adhered to

Information Security Media Group, Princeton, NJ   June 2021 – August 2021
Data Analytics Intern

- Maintained client accounts across six global office locations. Creating new leads for others to follow up on, adding new business and associate contacts on new accounts, created customer users and added profiles to the companies membership on the organizations customer portal.
- Started internship training for Salesforce certification, went on to be a system administrator managing accounts & clients.
- Developed presentation videos for the company's summit's, with approximately 1,000 people at each event.

SKILLS & LANGUAGES:

- Certified Salesforce system administrator
- French – conversational
- Hindi – fluent