

Anna Nguyen

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EDUCATION

Temple University – Fox School of Business, Philadelphia, PA

Bachelor of Business Administration

May 2027

Major: Management Information Systems | GPA: 3.74

Relevant courses: Data and Analytics, Web Application Development, Cloud Architecture, UX Design

HONORS & AWARDS

Awards: Dean's List - Spring 2025, Fall 2023

TECHNICAL SKILLS

Analysis: Jupyter Notebook, Pandas, JSON, Tableau

Web Development: HTML, CSS, JavaScript

Database Management: SQL, NoSQL

Project Management: Salesforce, Microsoft Word, Excel, Google Apps

EXPERIENCE

Temple University MIS Department, Philadelphia, PA

August 2024 – Present

Information Technology Assistant, Protection of Information Assets, Security Architecture

- Manage weekly submissions for 30+ graduate students in the ITACS program to ensure assignments are substantive, relevant, and timely
- Track participation data and maintain detailed, accurate inventory records using Microsoft Excel
- Collaborate with the professor to ensure up-to-date records to streamline grading and feedback processes

Starbucks, Souderton, PA

July 2021 – Present

Barista and Trainer

- Serve 300+ high-volume beverage and food orders daily at a globally recognized coffeehouse company to ensure quality standards and operational efficiency during peak hours
- Train 6+ new employees on store procedures and product preparation to ensure smooth integration into workflows
- Manage customer inquiries and resolve issues to foster a positive store atmosphere and enhance guest satisfaction
- Monitor inventory and replenish stock to maintain product availability and minimize disruptions during service hours
- Execute closing procedures by restocking supplies, sanitizing stations, and securing the store to ensure readiness for the opening shift

@wlaxgoals (Instagram), Remote

June 2018 – May 2020

Founder and Content Creator

- Built and scaled a women's lacrosse-focused Instagram community to 25,000+ followers in under 2 years by producing 200+ posts, including tutorials, product reviews, tips, and relatable content to inspire female athletes
- Partnered with 4 recognized lacrosse brands—East Coast Dyes, Maverik, Swax Lax, and Signature Lacrosse—on sponsored posts, product reviews, and giveaways
- Fostered a highly engaged digital community and gained hands-on experience in social media marketing, brand partnerships, and content creation

EXTRACURRICULAR EXPERIENCE

Member, Temple Association for Information Systems

August 2023 – Present

LANGUAGES

Native proficiency in Vietnamese