Amie Saine

EDUCATION

TEMPLE UNIVERSITY – Fox School of Business, Philadelphia, PABachelor of Business ManagementGraduation: May 2026Major: Business Management | GPA: 3.28Awards: Damascus American Legion, Class of 2022 Award, Temple University ScholarshipSelected Courses: Digital Systems, Managerial Accounting, Data Science, Statistics, Leadership &
Organizational Management

ACTIVITIES

Member, National Association of Black Accountants	September 2023 – Present
Member, Organization of African Students	September 2022 – Present
Member, Fox African American Business Association	September 2022 – Present
Member, March of Dimes	March 2017 – Present
Vice President, Minority Scholars Program	September 2020 – June 2022
Class Of 2022 Vice President, Student Government Association	September 2020 – June 2022

EXPERIENCE

Home Depot, Germantown MD *Garden Associate*

- Provide customer service for 500+ customers daily at home improvement garden center
- Unload merchandise and restock products to ensure correct shelf placement
- Tag and price products based on seasonal promotions and discounts
- Earned Homer Award for exemplifying the company's core values such as excellent customer service

Finish Line, Gaithersburg MD *Sales Associate*

- Provided customer service for 200+ customers daily at retail store focused on athletic apparel and footwear
- Processed merchandise for online orders and ensured appropriate shipment details for delivery
- Manage daily inventory and address customer questions regarding in-stock products and weekly promotions

Clarksburg Pediatrics, Clarksburg MD *Receptionist*

- Provided administrative support at pediatric medical office with 250+ patients
- Communicated with patients regarding appointment scheduling, insurance, and billing.
- Prepared patient forms, faxed patient medical information to schools, maintain records, sanitize rooms before next patient appointment

SKILLS

Software: Microsoft Word, Excel, PowerPoint Certifications: Google Analytics for Beginner August 2021 – August 2022

April 2022 – March 2023

February 2022 – Present