

# Andy Shao

community.mis.temple.edu/ashao

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Philadelphia / PA / 19148

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EDUCATION: TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA  
*Bachelor of Business Administration, Expected Graduation: May 2027*  
*Major: Management Information Systems*

## INFORMATION TECHNOLOGY SKILLS:

Software Development: Visual Studio and Java  
Project Management: Microsoft Project, Microsoft Office

EXPERIENCE: ESSTECH INC. Essington, PA Jan 2021 – August 2022  
**Production Operator**

- Utilize intricate machinery to create and combine different hazardous material according to specific guidelines and formulas
- Coordinate incoming and outgoing shipments of raw, hazardous and finished materials/products
- Work with team to create and analyze needs and production schedules

U.S. Army, Schofield Barracks, HI May 2017-December 2019

### **Satellite Maintainer and Operator**

- Operated 10 million dollars' worth of Satellite Communication equipment
- Conducted maintenance on equipment to ensure that they stay in prime working condition
- Collaborate with team members to complete daily communication missions and equipment readiness
- Consolidated information of 1000s of networks into easy, manageable and readable databases allowing team members to effortlessly provide upgrades to outdated networks of fellow organizations

## SKILLS & LANGUAGES:

- Security Clearance May 2018- May 2028
- First Aid/CPR certified, May 2022