

# Alexander P. Smith

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## EDUCATION

TEMPLE UNIVERSITY – Fox School of Business, Philadelphia, PA

*Bachelor of Business Administration*

Graduation: May 2025

**Major:** Management of Information Systems | **GPA:** 3.93

**Awards:** Academic Scholarship, Dean's List: Spring 2022

**Selected Courses:** Digital Systems, Leadership and Organizational Management

SPORTY'S PILOT TRAINING- Online

*Ground Flight School*

Expected Graduation: NOV 2025

## ACTIVITIES

**Cadet Airman**, AFROTC

August 2022 – Present

**Student Athlete**, Cherry Hill High School East Track Team

March 2019 – June 2021

**Player**, Cherry Hill High School East Football Team

June 2019 – August 2020

## PROJECTS

**Build a Business Case**, Leadership and Organizational Management January 2022 – May 2022

- Analyzed musical trends and various artist to determine which artist would stay the most relevant.
- Served as team leader for project execution to ensure team members stay on track.
- Arranged video presentation by using video editing skills learned throughout the year.

## EXPERIENCE

Scott Air Conditioning, Bensalem, PA

June 2020 – August 2022

**Technician**

- Maintained and repaired HVAC equipment for residential customers for a small family-owned business.
- Fixing air conditioners by factoring in all conditions with equipment knowledge.
- Applied skills learned over the course of employment to evaluate all equipment parts to detect the root cause of a problem when occurred.
- Collaborated with the IT department in assisting installing and updating new computer infostructure in the main office to help streamline and increase productivity.

Cherry Hill Recreation, Cherry Hill, NJ

June 2019 – August 2019

**Counselor**

- Counseled and entertained for a summer camp funded by the local school district which oversaw 80+ children for 6 hours a day.
- Attended to the needs of children and parents, while ensure a welcoming and enjoyable environment for the children.
- Collaborated with other counselors to help reach the various needs of children, while ensuring a safe area for the kids to play and be active.

## SKILLS

**Software:** Microsoft Word, Excel, PowerPoint, Davinci Resolve

**Language:** German, basic knowledge