

## EDUCATION

**Temple University – Fox School of Business**, Philadelphia, PA

*Bachelor of Business Administration*

Graduation: May 2024

**Major:** Management Information Systems | **GPA:** 3.75

**Awards:** FSBM Endowed Scholarship, Temple University Scholarship, Fox Dean’s List: Fall 2021– Spring 2022

**Selected Courses:** Web Application Development, Data and Analytics, Risk Management, Web Service Programming, Lead Global Digital Projects, Integrated Business Applications

**Study Abroad:** Temple University Rome, August 2022 – December 2022

## INFORMATION TECHNOLOGY EXPERIENCE

TEMPLE UNIVERSITY INFORMATION TECHNOLOGY SERVICES, Philadelphia, PA

January 2022 – Present

### *IT Student Worker*

- Assist university technology services with exploring, documenting, and implementing new digital experience platform
- Collaborate with university stakeholders to create and edit 39+ Temple Portal Sites using LifeRay platform
- Organize and document platform guidelines to streamline departmental usage
- Perform content audit and determine completion deadlines for software engineering team

ERNST & YOUNG, Philadelphia, PA

June 2023 – August 2023

### *Technology Risk Intern*

- Assisted IT SOX team with internal control testing for media client at consulting division of Fortune 500 accounting firm
- Reviewed data outputs via Excel to ensure optimized access provisioning systems for HR division of client
- Attended client meetings and transcribed notes to ensure alignment on next steps for key stakeholders
- Collaborated with enterprise risk team to address interdependency between financial and technical limitations of system
- Participated in professional development opportunities including networking, workshops, and industry events

IRONISTIC, Alexandria, VA

June 2021 – August 2022

### *Development Intern, Design Team*

- Assisted web development team to perform quality assurance on client websites for full-service marketing agency
- Reviewed content and update 100+ client sites using WordPress CMS and FileZilla FTP software
- Collaborated with HR to organize and audit spreadsheets regarding employee badges, passwords, and client websites
- Assisted sales department with business development, research and compile email database of potential clients

## LEADERSHIP EXPERIENCE

THE COMMUNITY GROCER, Philadelphia, PA

January 2022 – Present

### *Brand Strategy / Project Management Intern*

- Manage event preparation and business development for non-profit startup focused on community nutritional assistance
- Communicate with 20+ organizations to facilitate donations and attendance for soft launch and community introduction
- Research supply options and collaborate with 100+ local farmers to establish food pricing and quantity
- Build and manage organization website using Squarespace; perform content audit and copywriting as needed

## ACTIVITIES

**Volunteer**, Philadelphia Resident Action Committee II

January 2022 – Present

**Member**, Association of Information Systems

August 2021 – Present

**Community Outreach Chair**, Association of Information Systems

March 2022 – May 2023

**Member**, Delta Phi Epsilon

February 2021 – May 2023

## SKILLS

**Administrative:** Microsoft Word, Excel, PowerPoint

**Web Development:** JavaScript, HTML, CSS, WordPress

**Database Management:** SQL, MongoDB