

Anthony T. Woody

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484-566-0435

EDUCATION

Temple University – Fox School of Business, Philadelphia, PA

Bachelor of Business Administration

Graduation: May 2023

Major: Management Information Systems

Selected Courses: Managerial Accounting, Digital Systems Macroeconomics, Microeconomics

ACTIVITIES

Association of Information Systems (AIS)

September 2021 – Current

EXPERIENCE

Jennersville YMCA, West Grove, PA

April 2021 – Current

Lifeguard

- Monitor the activities of the outdoor pool to ensure the safety of members.
- Enforce applicable pool policies, utilized effective communication abilities, and provided trained emergency care.
- Perform daily assistance with problems that arise with members, ensuring satisfactory customer service.

Merrill Lynch, Wilmington, DE

November 2019 – February 2020

Seasonal Client Associate Intern

- Assist with the day-to-day operations of communicating and providing service to clients in order to ensure satisfaction.
- Coordinate meetings for clients to follow up with the Financial Advisor to discuss the sales analytics.
- Serve as primary client contact consistently building relationships, documenting all interactions.

SKILLS

Software: Microsoft Office (Excel, Power Point, Word), Google Docs, Salesforce