

# Baggio Bose

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[LinkedIn](#) \ [E-portfolio](#)

## EDUCATION

**Temple University – Fox School of Business**, Philadelphia, PA

*Bachelor of Business Administration*

**Graduation: May 2023**

**Major:** Management Information Systems

## ACTIVITIES/Community Service

*Association for Information Systems, Member*

September 2021- December 2021

*Active Minds, Member*

September 2019- August 2021

*St. Thomas Catholic Church, Church Summer Camp Coordinator*

August 2017-August 2019

## TECHNICAL SKILLS

Data Analytics: MySQL, MongoDB, RStudio, Google Analytics

Web Development: HTML, CSS, JavaScript

Other: Microsoft Office

## EXPERIENCE

**TEMPLE FACULTY PHYSICIANS OPERATIONS DEPARTMENT**, Philadelphia, PA

**Student Worker**

January 2020- March 2020

- Communicated with 15-20 patients over the phone daily regarding upcoming scheduled appointments while retrieving patient file, and assisting with cancellations or changes
- Filed and maintained over 100 new and existing patient records
- Served as an assistant to staff with transitioning from paper system to electronic system of patient records and other confidential information

**UTSAV INDIAN CUISINE**, Philadelphia, PA

**Head Waiter**

December 2018-April 2019

- Greeted, seated, served and remained attentive to 5-8 tables in a high volume environment and worked efficiently with team to ensure maximum customer satisfaction
- Coordinated scheduling and availability of team with manager of restaurant
- Developed problem-solving skills and communication skills through customer interactions

**TOMMY HILFIGER**, Philadelphia, PA

**Sales Associate**

August 2018-August 2019

- Assisted customers with finding products and navigating store
- Utilized cash register which included ringing up purchases, processing payments, handling and refunds and exchanges
- Organizing sales floor with new products weekly
- Managed inventory and rotated products according to trends