Calvin V. Binu

EDUCATION

Temple University – Fox School of Business, Philadelphia, PA
Bachelor of Business Administration   May 2029
Major: Management Information Systems (MIS)

EXPERIENCE

Chipotle Mexican Grill, Huntingdon Valley, PA   February 2025 – June 2025
Crew Member
- Supported daily operations at a high-volume fast-casual restaurant, serving about 30-40 customers per hour during peak periods, while coordinating with 5-6 team members to manage dine-in, takeout, and mobile orders
- Prepared bowls, burritos, and tacos to order on the service line during high-volume rush periods while maintaining portion accuracy and food quality standards
- Assisted with closing operations, including cleaning and sanitizing workstations, restocking ingredients, shutting down equipment, and preparing the restaurant for the next day
- Operated POS systems to accurately process cash, card, and mobile orders while handling high transaction volume during peak hours

Babysitting & Pet Sitting, Philadelphia, PA   January 2024 – January 2025
Care Provider
- Provided weekly childcare and pet care services for multiple families**,** independently supervising toddlers and dogs while managing routines, safety, and daily responsibilities
- Independently supervised toddlers by preparing meals, managing playtime and activities, overseeing naps and bedtime routines, and maintaining clean and safe living spaces
- Provided routine dog care, including feeding, walks and bathroom breaks, monitoring behavior and safety, and maintaining clean living areas

PROJECT EXPERIENCE

Career & Professional Development, Business Seminar I   January 2025 – March 2025
Student
- Conducted internship and early career opportunity research, reviewing job descriptions, required qualifications, and application timelines across business-related roles
- Collaborated in a group project to attend and analyze a Student Professional Organization (SPO) meeting, evaluating its role in professional development, networking, and career readiness

SKILLS

Software: Microsoft Word, Excel, PowerPoint; Google Docs, Sheets, Slides
Technical: Basic HTML, CSS, Python; data entry; spreadsheet organization
Systems: POS systems; basic hardware and software troubleshooting
Languages: English (Native), Malayalam (Fluent), French (Basic)