

## EDUCATION

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**Temple University,** **Philadelphia, PA**  
**Fox School of Business**  
*Bachelor of Management Information Systems* August 2021 - present

## PROFESSIONAL EXPERIENCE

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**Amazon Private Seller** **Devon, PA**  
*Small Business Management* May 2023 - August 2023

- Worked with a team of like-minded independent sellers to provide small sales of household goods to public from bulk purchases
- Determined best products for bulk purchase, managed warehousing, repackaging and mailing to buyers
- Organized and moved product to be shipped by USPS

**Five Below** **Wayne, PA**  
*Store Associate* May 2021- December 2021

- Managed store registers and led a team of in-store employees
- Managed warehouse receipt of inbound stock inclusive of pricing and restocking shelves
- Insured store was closed properly by recording profits at closing time

**St. David's Episcopal Church** **Devon, PA**  
*Summer Facilities Assistant* May 2022-August 2022 & May 2021-August 2021

- Worked as assistant to Facilities Manager to ensure buildings properly clean, safe for all visitors and secured in evenings
- Supported various events by assisting caterers and facilities crew in set-up, management and breakdown of summer wedding venues, event venues and chapel services.
- Assisted in maintaining historic grounds inclusive of 5 church buildings and grave yard

**Primo Hoagies** **Wayne PA**  
*Store Associate* August 2019 – April 2020

- After School Job supporting the sales and creation of Sandwiches, Sandwich trays and Salads
- 12 Hours/week (ended due to COVID-19)

**Plumbing and Carpentry Apprentice** **Cork, IRELAND**  
*Summer apprenticeship* June 2019-July 2019

- Assisted in pipe clearing, and pressure releasing in office buildings
- Supported in-home repairs and installations of kitchen appliances

## SKILLS

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- Software: Excel, Microsoft Office Suite: High proficiency, HTML Essential Training Certified, Intro to AI Certified
- Statistics and Accounting Introductory level course completion
- Marketing: (Interpretive Simulation advanced utilization)
- Introduction course complete (Python, Java)
- Design Software: Adobe Illustrator/Photoshop
- Social Media: TikTok, Twitter, LinkedIn, YouTube

## VOLUNTEER SERVICE

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**Lakota Reservation** **Lakota, North Dakota**  
*Summer volunteer* June 2018

- Supported the Lakota Native American Reservation as a Summer Volunteer associated to Wayne Presbyterian Church

## ATHLETIC ACHIEVEMENTS AND AWARDS

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- Conestoga High School Sailing Regatta Champion (3 year team title holder)
- Fall and Spring Sailing Team: Grades 9, 10, 11, 12 (#1 freshman crew, top three boats 10, 11, 12 )
- Bowling Club
- Sports Debate Club