(267)624-8369

EDUCATION

TEMPLE UNIVERSITY – Fox School of Business, Philadelphia, PA

Bachelor of Business Administration Graduation: December 2025

Major: Management Information Systems | GPA: 3.40

Selected Courses: Digital Systems (Sec 1), Professional Development Strategies-SP23, Intellectual Heritage I: The Good Life, Philadelphia Arts and Culture, African Americans,

Equality, and the Law: Weapon or Tool

TECHNICAL SKILLS

Database Management: FreshBooks, All Data
Project Management: Microsoft Project, Microsoft Office, Microsoft Outlook

EXPERIENCE

Al's Performance, Philadelphia, PA

August 2020 – Present

Mechanical Operations Technician Responsibilities:

- Creates and communicates invoices, estimates, and appointments to customers in the office.
- Trained associates in online database and secretarial services.
- Ordering and organizing parts from auto technicians.
- Assists auto technicians with replacements and removal of parts that weigh 75+ lbs.

Target, Wyncote, PA

September 2017 - August 2020

Asset Protection Specialist Responsibilities:

 Trained team members on operational shortages by applying merchandise protection and audit execution

Promptly responded to security incidents and notified local law enforcement officers.

- Utilized video surveillance systems to properly document cases through Target's case management system
- Engaged guests and team members both at the front of the store and on the sales floor to deter theft.
- Demonstrated a culture of ethical conduct, safety, and compliance

EXTRACURRICULAR ACTIVITIES

- Personal fitness trainer
- Weightlifting enthusiast
- Mountain Biking

Languages

English: Native