

Diya Monpara

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EDUCATION

Temple University – Fox School of Business, Philadelphia, PA

Bachelor of Business Administration

May 2029

Major: Management Information Systems | GPA: 3.75

Relevant Coursework: Digital Systems, Data Analytics, Analytical Reasoning, Quantitative Analysis for Business, Human Behavior, Sustainability, Acting

EXPERIENCE

JG International School, Ahmedabad, India

June 2022 – June 2024

Graphic Designer

- Created personalized invitations which were mailed to esteemed guests for various high school events such as graduation ceremonies, fundraisers, and community engagement initiatives.
- Utilized Canva and Adobe Express to create print content based on stakeholder needs specific to events
- Leveraged Adobe Premier Pro to edit and curate video content for event promotional purposes.
- Collaborated with print production department to create mechanical files and ensure print-ready materials.

TEDxYouth@JGIS, Ahmedabad, India

July 2023 – September 2023

Head Social Media Manager

- Directed event marketing and digital presence by managing social media campaigns for non-profit speaker series.
- Created engaging posts, stories, and speaker promotions on Instagram to maximize audience outreach.
- Led 4+ students in creating designs on Canva, developing content calendar, and captioning posts with brand voice.
- Performed outreach to potential speakers and distributed formal invitations to all program participants.

John Geevarghese Model United Nations, Ahmedabad, India

June 2023 – August 2024

Head Creative Director & Organizing Committee Member

- Led the creative direction of 2-day educational conference, including branding, delegate kits, and stage setup.
- Oversaw the aesthetic execution.
- Designed promotional materials including notebook, pens, ID for participants, and invitations for conference.
- Collaborated with the organizing committee to manage logistics and ensure smooth event flow.

EXTRACURRICULAR EXPERIENCE

Ahmedabad Civil Hospital, Blood Drive Fundraiser

December 2023 – February 2024

Fundraiser & Event Manager, Organizing Committee

- Spearheaded the planning, logistics, and distributed promotional materials for a community blood donation drive.
- Collaborated with Ahmedabad Civil Hospital representatives to promote student sign-up and organize day-of event setup.
- Coordinated with healthcare professionals and student volunteers to ensure safety and efficiency.

Association for Heads of IB World Schools (Cultural Program)

June 2023 – August 2023

Performer, School Representative

- Participated in the cultural showcase, representing the school through a traditional performance.
- Rehearsed performance alongside peers for 10 hours weekly over course of 2 months.
- Collaborated with peers and faculty to deliver a coordinated final performance.

CERTIFICATIONS

Introduction to Artificial Intelligence, LinkedIn Learning

October 2025

SKILLS & LANGUAGES

Software: Microsoft Word, Excel, PowerPoint, Google Workspace

Languages: Intermediate proficiency in French, Native proficiency in Hindi & Gujarati