# Progress Report

## Project Team #: Group 1

## Team Members: PM - Angela Gilson, Ryan Boyce, Steve Martorelli, Michael McAleer, Will Cummings, Charles BA- Tim , Tyler , John

## Reporting Period From: 10/13 To: 10/17

Overall Project Status: On Track

## Deliverables:

### **Work Completed:**

### **Task Name Date Completed Summary Notes**

1. Created a few ideas for final deliverable 10/15 All Bas – 3 hours each
2. RACI 10/13 Steve – 2 hours
3. Organization chart 10/13 Michael – 1 hour

### **Work in Progress:**

### **Task Name Planned End Date Resources Assigned**

1. Creating a shopping cart in JIM 10/25 Tim – 4 hours
2. Creating interactive options for prototypes 10/27 All Bas – Steve overseeing all questions

### **Work Schedule to begin:**

### **Task Name Planned Start Date**

1. All PMs final deliverables 10/20
2. Revised budget 10/17
3. Create a persona 10/25

## Project Issues

### **Descriptions Actions**

1. Thought about doing a type of SEO for final deliverable but company already implements SEO. --- brainstorm a different idea to draw more consumers to website.

## Project Risks:

### **Description Actions**

1. No risks projected

## Meetings

### **Meeting that have taken place:**

### **Description Date / Time Attendees**

1. Group meeting about solution 10/15 Tim, Tyler, Charlie, Mike, Steve, and Ryan

### **Planned Meetings:**

### **Description Date / Time Attendees**

1. Group weekly meeting 10/22 all PMs and all BAs